



## **NKURENKURU TOWN COUNCIL**

Tel: 066 258089, Fax: 066 258000/091

[info@nkurenkurutc.com.na](mailto:info@nkurenkurutc.com.na), P.O Box 6004, Nkurenkuru, Namibia

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**Applications are hereby invited from suitably qualified Namibian Citizens to fill the following vacancy on the establishment of Nkurenkuru Town council.**

- 1. Post designation: 1x Manager: Technical Services, Planning and Environment, Grade D3**
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|---------------|--|
| Department    | : Technical Services, Planning & Environment |
| Salary Scale  | : N\$297,309.69-N\$306,228.96 pa             |
| Car Allowance | : N\$89,316.00 pa                            |
| Duty Station  | : Nkurenkuru                                 |

**Minimum requirements:** Bachelor Degree of Civil Engineering and Project Management related environment. Should be in possession of a valid driving license and registration as a Professional Engineer with the Engineering Council with atleast 5 years as a Supervisor in Technical Field. Experience in Local Authority Environment will be an added advantage.

**Responsibilities:** Review and analyze detailed engineering plans, technical specifications and calculations to determine compliance with all applicable Town construction standards, design criteria, codes, regulations, ordinances and policies. Perform research and assemble technical data to prepare meaningful, concise and accurate reports and presentations. Effectively analyze unforeseen conditions, conflicts, situations and construction problems and determine sound acceptable solutions and necessary action to be implemented to resolve such situations.

- 2. Post designation : 1x Property Clerk, Grade C1**
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|---------------------|--|
| Department          | : Technical Services, Planning & Environment |
| Salary Scale        | : 125,520.00 pa                              |
| Transport Allowance | : N\$7,704.00 pa                             |
| Duty Station        | : Nkurenkuru                                 |

**Minimum requirements:** A National Diploma in Land Administration/Property Studies. One (1) year of appropriate working experience in Local authorities or Real Estate. Basic Skills in AutoCAD and or GIS will be an added advantage.

**Benefits:** 13<sup>th</sup> cheque, housing allowance, subsidized medical aid scheme, Leave days as per current legislation.

**NB:**

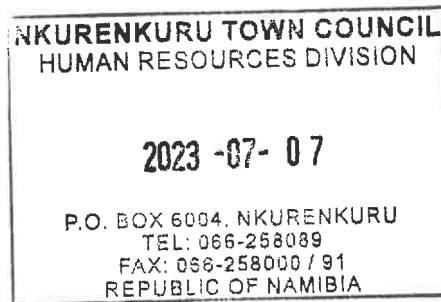
- Only written applications accompanied by comprehensive CV plus certified copies of educational qualifications and Namibian documents will be considered. Only short-listed candidates will be contacted.
- Late or faxed applications will not be considered.
- No documents will be returned back to the applicants.

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All official correspondence must be addressed to the Chief Executive Officer.

Interested staff members must apply in writing and send their applications to the following address: **Nkurenkuru Town Council**  
**P O Box 6004**  
**Nkurenkuru**

**Enquiries** : **Mrs. E.M. Nanyemba/Mrs. S.K. Poniso**  
**Tel** : **066258089**  
**Advert Date** : **07 July 2023**  
**Closing Date** : **04 August 2023**



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