



NKURENKURU TOWN COUNCIL

Tel: 066 258089/120, Fax: 066 258000/091

Email: info@nkurenkurutc.com.na, P.O Box 6004, Nkurenkuru, Namibia

Advert

Nkurenkuru Town Council is looking for a suitable candidate to fill the following position:

Department	:	Finance, HR & Administration
Position	:	1X Accountant (Debtors), Grade C4
Salary Scale	:	N\$ 241,458.78
Transport Allowance	:	N\$ 7,704.00 pa
Duty Station	:	Nkurenkuru

Minimum requirements: Grade 12 certificate with 25 points and D in English plus a Bachelor's degree in Accounting, at least 2 years appropriate experience and a valid driver's license. An Honours Degree in Accounting, Preparation of AFS in compliance with IPSAS and extensive knowledge in Local Authority will be an added advantage. All foreign qualifications must be evaluated by the NQA and a proof must be attached.

Key responsibilities: Maintaining Effective Debtors Collections, Compilation of AFS, maintaining general ledger, Accounts receivable and monthly account reports (income) as well as Supervision of staffs.

Benefits: 13th cheque, 20% housing allowance of the basic salary/40% house subsidy, subsidized medical aid scheme, transport allowance, Leave days as per current legislation.
NB.

- Only written applications accompanied by comprehensive CV plus certified copies of educational qualifications and Namibian documents will be considered.
- Foreign qualification should be evaluated with NQA and a qualification evaluation report should be attached
- Late or faxed applications will not be considered.

Interested candidates must apply in writing and send their applications to the following address:

**The Chief Executive Officer
Nkurenkuru Town Council
P O Box 6004
Nkurenkuru**

Enquiries : **HR Division
Elizabeth M Nanyemba**
Tel : **066 - 258089**
Advert date : **17 May 2024**
Closing Date : **18 June 2024**

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Office of the Chief Executive Officer

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Fax: 066-258091
PO Box 6004
Nkurenkuru, Namibia

All official correspondence must be addressed to the Chief Executive Officer.